

Advanced Payroll Solutions Direct Deposit Agreement

Advanced Payroll Solutions is pleased to offer you a new payday convenience -- Direct Deposit. Now you can have your paycheck automatically deposited into your checking or savings account on payday. Direct Deposit is safe, convenient and easy. You do not even have to change your present banking relationship.

Here's how Direct Deposit works:

The first payday after setup you will receive an actual check and your accounts will be verified through the Direct Deposit System. After account approvals, on payday, you'll receive a direct deposit voucher showing gross pay, taxes, other deductions and net pay and your money will be deposited into your accounts. The amount of the deposits will appear on your bank statements as well.

Please fill out the below form, sign and attach a voided check for each account listed. No deposit slips please.

Employee's Authorization -- Please fill out and return to your employer

I authorize my employer, Intercept Corporation, and the financial institutions listed below to initiate electronic credit entries and, if necessary, debit entries and adjustments for any credit entries which were incompletely funded by my employer or for any credit entries otherwise in error to the listed accounts each payday. This authority will remain in effect, until I cancel it in writing.

Employee Name

Employee SSN

Account #1	<input type="checkbox"/> New Account	<input type="checkbox"/> Checking Account	Flat	<input type="text"/>	Bank Name	<input type="text"/>
	<input type="checkbox"/> Change Account	<input type="checkbox"/> Savings Account	Percentage	<input type="text"/> %	Routing Number	<input type="text"/>
	<input type="checkbox"/> Delete Account				Account Number	<input type="text"/>
Account #2	<input type="checkbox"/> New Account	<input type="checkbox"/> Checking Account	Flat	<input type="text"/>	Bank Name	<input type="text"/>
	<input type="checkbox"/> Change Account	<input type="checkbox"/> Savings Account	Percentage	<input type="text"/> %	Routing Number	<input type="text"/>
	<input type="checkbox"/> Delete Account				Account Number	<input type="text"/>

Note: Any check net remaining after dispersing through the above accounts will be cut with an actual check.
Please verify with your banking institutions the direct deposit routing and account numbers as sometimes these are different from what is listed on your paper checks

Signature _____

Date _____

Employer Use Only	
Company #:	Employee #